

## Medical Billing Course Syllabus

**Prerequisites:** Knowledge of medical billing terminology

**Duration:** 60 Hours

**Class Hours: Days/Times Per Week:** Online course, independent self-study,

**Certificate of Completion Issued:** Yes

**Course Description:** This course introduces to health insurance and reimbursement, legal and regulatory issues, and differences in reimbursement methodologies. The principles of medical billing related to proper claim form preparation, submission and payment processing, and the follow up process. This course is recommended for anyone who is preparing for a career in a medical billing

### **Syllabus:**

1. Introduction to Healthcare
2. Health Insurance Models
3. Patient Registration Process/Data Capture
4. Revenue Cycle Management
5. Claim Forms (CMS-1500 and UB-04)
6. Billing
7. A/R and Collection Concepts
8. AR Scenarios
9. Communication Skill
10. Voice and Accent Coaching
11. Introduction to Medical Billing.
12. About Medical Billing.
13. Types of Insurance Coverage.
14. Procedures and Diagnoses.
15. Understanding Office Forms.
16. The Superbill/Encounter Document.

### **Eligibility Requirements**

- Any Degree with Excellent Communication

### **Required Code Books**

1. Medical Billing eBook

**Computer Requirements:** High-speed Internet connection with supported Operating System & Web browser, Adobe Acrobat Reader. For best experience, use of a mobile device is not recommended.

**Course Enrollment Fee:** Payment is due in full at time of enrollment Prices are variable and subject to change, see AHIMA website for most current enrollment fees

**Course Fee: Rs.5,100 + GST**